



*~ Application ~*

**Harrisburg Christian School**

2000 Blue Mountain Parkway

Harrisburg, PA 17112

Phone: 717.545.3728

Fax: 717.545.9370

E-mail: [office@harrisburgchristian.com](mailto:office@harrisburgchristian.com)

Website: [www.harrisburgchristian.com](http://www.harrisburgchristian.com)

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## ***OUR MISSION***

**Harrisburg Christian School will have succeeded in its mission when its students' hearts are straightened by Jesus Christ, its students' minds are sharpened through academic challenge, and the lives of its students are aimed at God's purpose.**

Psalm 127:3-5 states, "Behold, children are a heritage from the Lord, the fruit of the womb is a reward. Like arrows in the hand of a warrior, so are the children of one's youth. Happy is the man who has his quiver full of them; they shall not be ashamed, but shall speak with their enemies in the gate."

In this portion of Scripture God provides a wonderfully rich metaphor comparing children to the arrows of a warrior. As our children believe in God through faith in Jesus Christ, their lives are straightened and formed. The training provided by the Christian home, the love and support of a Bible-believing and preaching church, and the academic and spiritual training of the Christian school sharpen the arrow so it will be effective. The home, church, and school aim the child toward God's purpose of a life of worship, work, and service.

As the home, church, and school perform their appointed missions in the life of the child in a complementary and mutually supportive way, our young people will be prepared to stand firm in the face of the challenges that life is certain to bring them. The scriptural picture here is one of loving parents, caring pastors, and committed teachers mightily pulling on the bow of preparation so that the arrow is sent swiftly and surely at the target of God's purpose.

With the right preparation and with the guidance and protection of Almighty God, our children will stand in the gate and speak, fearlessly, with any enemy that might pose a threat.

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2000 Blue Mountain Parkway, Harrisburg, PA 17112

Tel: 717.545.3728 Fax: 717.545.9370

Website: [www.harrisburgchristian.com](http://www.harrisburgchristian.com)

Dear Parents and Guardians:

Thank you for your recent inquiry about Harrisburg Christian School. We love young people and it is our strong desire to encourage them as they grow into maturity through our ministry of Christian education. We believe that our mission to promote academic excellence and Christ-like character in our children is a great blessing to them at a critical time in their lives.

Harrisburg Christian School builds on the foundation laid by Bible-believing families and Bible-preaching churches. It is the responsibility of parents to take leadership in raising their children in the fear and admonition of the Lord, and to actively participate in a Christian church that will support their efforts and provide additional training in the Christian faith. Harrisburg Christian School helps with the finishing of this building process and can only succeed when a solid foundation exists.

Enclosed you will find the procedures and forms to begin the process of application to Harrisburg Christian School. Please feel free to call with any questions you might have. We would love to have you visit, meet our staff and enjoy a tour of the beautiful facility that God has so graciously provided for our children.

May God richly bless you as you plan for your child's education.

In His Service,

A handwritten signature in black ink that reads "Philip G. Puleo".

Philip G. Puleo  
Headmaster

# Admission Application Check List

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A completed application submitted to the Admissions Office initiates the admission process. To be complete, the application should include:

- Non refundable Application Fee**  
(For each student seeking admission)
- Family Application**  
(Signed & initialed by Parents/Guardians)
- Student Application Form**  
(One for each student seeking admission)
- MS/HS Student Information/Agreement Form**  
(One for each student entering grades 6-12)
- New Student Reference Form**  
(To be completed by former teacher; one for each student making application)
- Pastor's Recommendation Form**
- Personal Testimonies of Parents/Guardians**
- Most recent **Report Card**
- Academic Transcript** (Grades 6-12)
- Most recent **Standardized Test scores**
- Proof of Age**  
(Copy of birth certificate, hospital birth notice, etc.)
- Immunization Record**

Mail completed application to:  
Harrisburg Christian School: Admissions  
2000 Blue Mountain Parkway  
Harrisburg, PA 17112

Upon receipt of all completed application materials, an admissions testing date is assigned for the student(s). After testing is completed, family interviews are set up for each family.

## **Admissions Testing:**

The school administers the Otis Lennon School Ability Test for entrance into grades 1-12. Students applying for admission into First Grade are also given comprehensive pre-reading and pre-math tests from the Stanford Early School Achievement Test. The Reading Comprehension and Math Computation sections from the Stanford Achievement Test are also given to students entering Grades 1-12. Students entering into Kindergarten are given a developmental screening test. The principal reviews all data collected and makes a recommendation whether or not to continue the enrollment process. If there is cause to not admit a student, written notification will be sent.

## **Family Interviews:**

A private family interview will be scheduled between the family and the Admissions Committee.

## **Notification of Decisions:**

The Admissions Committee members, after interviewing the family, make a recommendation of acceptance or denial to the Board of Education. The Board approves the recommendation by the Admissions Committee. Acceptance or denial of student(s) will be made by written notification.

## **Acceptance of Enrollment:**

With the completion of all steps for admission, families will be notified of acceptance for enrollment. A registration fee per child (*non-refundable*) will be due upon notification of acceptance.

## **Non-Discrimination Statement**

Harrisburg Christian School enrolls students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in the administration of its educational policies, admissions policies, financial aid policies, and athletic and other school administered programs.

**FATHER/GUARDIAN**

Name: \_\_\_\_\_  Mr.  Dr.  Rev.  Other \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Social Security # \_\_\_\_\_ PA Driver's License \_\_\_\_\_

Relationship to student:  Natural Father  Stepfather  Guardian  Other \_\_\_\_\_

Marital Status:  Married  Divorced  Separated  Single Do you reside with your spouse?  Yes  No

Are you cohabitating with a person in a spousal relationship outside of marriage?  Yes  No

Occupation \_\_\_\_\_ Business Telephone \_\_\_\_\_

Name of Business \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Church presently attending \_\_\_\_\_ Do you attend regularly?  Yes  No

Pastor's Name \_\_\_\_\_

Church Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Church Phone # \_\_\_\_\_ Denomination \_\_\_\_\_

Frequency of church attendance:  Weekly  Monthly  Occasionally  Other

**MOTHER/GUARDIAN**

Name: \_\_\_\_\_  Mrs.  Dr.  Ms.  Other \_\_\_\_\_

Home Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Home Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Social Security # \_\_\_\_\_ PA Driver's License \_\_\_\_\_

Relationship to student:  Natural Mother  Stepmother  Guardian  Other \_\_\_\_\_

Marital Status:  Married  Divorced  Separated  Single Do you reside with your spouse?  Yes  No

Are you cohabitating with a person in a spousal relationship outside of marriage?  Yes  No

Occupation \_\_\_\_\_ Business Telephone \_\_\_\_\_

Name of Business \_\_\_\_\_

Business Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Church presently attending \_\_\_\_\_ Do you attend regularly?  Yes  No

Pastor's Name \_\_\_\_\_

Church Address \_\_\_\_\_ City \_\_\_\_\_ ST \_\_\_\_\_ Zip \_\_\_\_\_

Church Phone # \_\_\_\_\_ Denomination \_\_\_\_\_

Frequency of church attendance:  Weekly  Monthly  Occasionally  Other

**CHILDREN**

Names of all Children	Date of Birth	Date to be Entered	Grade Applied For
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

School District in which children reside \_\_\_\_\_

ARE YOU APPLYING FOR THE ADMISSION FOR ALL SCHOOL-AGE CHILDREN?  YES  NO IF NO, PLESASE STATE REASONS:

WHY DO YOU WANT YOUR CHILDREN TO ATTEND HARRISBURG CHRISTIAN SCHOOL?

**TESTIMONY**

On a separate piece of paper, please state in detail how and when you received Christ as your personal Savior and His meaning in your life to the present time. It is **required** that both father/guardian and mother/guardian give their testimonies. In the case of a single parent, the custodial parent’s testimony will suffice.

**STATEMENT OF PARENT OR GUARDIAN**

In signing this application I (we) agree that I (we) will:

1. Seek God's help through prayer on behalf of the ministry on a regular, consistent basis.
2. Lend practical help in areas of service for the school.
3. Seek unity of the believers, especially when offense is taken by following the guidelines found in Matthew 18:15-20.
4. Attend all regular Association meetings (three per year) in order to stay informed of the school activities and procedures, and to be actively functioning in the school.
5. Understand and follow the financial policies of the Association, including the responsibility of promptly paying tuition for your child(ren).
6. Support and work in the school’s fundraising programs to help offset the gap between tuition and the total cost of operating the school. Parents electing not to fund raise will pay a higher tuition for their children.
7. Support the school financially through tax deductible gifts when possible.
8. Adhere to and follow the regulations that are found in the Parent/Student Handbook.
9. Understand that parents are responsible for any visual, dental, or medical attention and/or insurance needed by their children while they are in attendance at Harrisburg Christian School.
10. Supply written proof of necessary immunizations and proof of age at registration.
11. Give the school administration and teachers full discretion in regard to student discipline while your children are under their authority within the stated policies of the school.
12. Understand that families involved at HCS on any level are expected to maintain a pure testimony in all that they do, including attitudes and behavior at school and elsewhere.

I certify that all of the above information is accurate, true and complete. I understand that my misrepresenting any of the above information may disqualify my application, or result in the removal of my child(ren) from the school. I agree to update changes in my home situation as they occur.

Parent’s/Guardian’s Signature: \_\_\_\_\_ Parent’s/Guardian’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Date: \_\_\_\_\_

**HARRISBURG CHRISTIAN SCHOOL**  
**STUDENT APPLICATION**  
*TO BE COMPLETED BY PARENTS OF APPLICANT*

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1. Full Legal Name of Child \_\_\_\_\_

Nickname \_\_\_\_\_ Social Security Number \_\_\_\_\_ Birth Date \_\_\_\_\_ Age \_\_\_\_ Sex  Male  Female

2. Address \_\_\_\_\_

Phone Number \_\_\_\_\_

3. School District in which child resides \_\_\_\_\_ Busing desired:  No  Yes

4. Name and address of church where child attends \_\_\_\_\_

\_\_\_\_\_

My child attends:  Sunday AM Service  Sunday School  Youth Program  Other

My child knows Jesus Christ as personal Savior and is born again in accordance with John 3:16.  Yes  No

5. Grade applying for \_\_\_\_\_ Has this child repeated a grade?  No  Yes If Yes, which grade? \_\_\_\_\_

6. Has this child ever been suspended or expelled from school?  No  Yes

If Yes, explain

7. Has this child ever been denied admission to a school for any reason?  No  Yes

If Yes, explain

8. Has this child ever been referred for or received remedial or special education services?  No  Yes

If Yes, explain

9. Has this child ever been in trouble with the police?  No  Yes Had a court record?  No  Yes

If Yes, explain

10. List all schools attended:

Current School \_\_\_\_\_ Grade \_\_\_\_\_ Year \_\_\_\_\_

Complete Address \_\_\_\_\_

Other Schools Attended:

Name \_\_\_\_\_ Address \_\_\_\_\_ Grade: \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Grade: \_\_\_\_\_

Name \_\_\_\_\_ Address \_\_\_\_\_ Grade: \_\_\_\_\_

11. What is your child's attitude toward school and teachers?

Are there any special circumstances, concerns or medical conditions that we should know about?

How did you hear of Harrisburg Christian School?

- |                                             |                                                    |                                       |
|---------------------------------------------|----------------------------------------------------|---------------------------------------|
| <input type="checkbox"/> HCS Parent: _____  | <input type="checkbox"/> Yellow Pages              | <input type="checkbox"/> Other: _____ |
| <input type="checkbox"/> HCS Student: _____ | <input type="checkbox"/> Internet                  | _____                                 |
| <input type="checkbox"/> HCS Teacher: _____ | <input type="checkbox"/> Newspaper/Radio/TV: _____ | _____                                 |
| <input type="checkbox"/> HCS Alumni: _____  | <input type="checkbox"/> Church/Pastor: _____      | _____                                 |
| <input type="checkbox"/> HCS Website        | <input type="checkbox"/> Local Business: _____     | _____                                 |

### PARENT INFORMATION

- ◆ Prospective Kindergarten students must be five years old by September 1st of the school year; prospective first grade students must be six years old by September 1st of the school year.
- ◆ A transfer student will not be admitted after the school year begins unless extenuating circumstances exist or the family has just moved into the area.
- ◆ For students first entering school and those entering grades 6 and 11, a physical examination by a physician is required. For students first entering school and those entering grades 3 and 7, a dental examination is required.
- ◆ All students are accepted on a probationary status. At the end of the first marking period, each student's academic progress, attendance record and behavioral pattern will be reviewed to determine if the child should continue at the school. This process will be repeated at the end of the second marking period if the situation warrants.
- ◆ The school has the discretion of not admitting students who have been expelled from another school, have repeated more than one grade, who require significant special education needs, have been asked to leave their school program due to poor behavior, have used illegal substances, have been in trouble with police or have a court record.
- ◆ The school reserves the right to dismiss any family which does not fulfill its obligations or does not pay tuition regularly as set forth in school policy.
- ◆ The main objectives of Harrisburg Christian School's Uniform Dress Code are:
  - a. School dress will be God honoring, positively reflecting (pleasing to) the character of our Heavenly Father and consistent with the quality of education offered at HCS.
  - b. School dress will be modest, not calling attention to one's self, but esteeming others better than us.
  - c. School dress will reflect an attitude of humility, not causing another to stumble.
  - d. School attire must be properly sized—not form fitting or too large or calling attention to the physical body.
  - e. School dress will be neat and in good repair.
  - f. Uniforms are to be solely purchased from *Flynn & O'Hara Uniforms, Inc.* The Administration makes the final judgment concerning all uniform clothing and grooming regarding whether it meets the criteria and intent of the Dress Code.
  - g. It is understood that the student's attire is primarily a parental responsibility. Therefore, parents must become *very familiar* with the Uniform Dress Code.

**HARRISBURG CHRISTIAN SCHOOL**  
**MIDDLE/HIGH SCHOOL STUDENT INFORMATION**

To be completed by student applicant in your own handwriting. If more space is needed, please use another sheet of paper,  
giving your name and the number of the question being answered.

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NAME \_\_\_\_\_ SEX: \_\_\_\_\_ GRADE ENTERING: \_\_\_\_\_

1. Do you yourself want to come to school here?  Yes  No  Uncertain

Why? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Do you complete homework and other school work on time?  Yes  No If no, explain: \_\_\_\_\_

\_\_\_\_\_

3. What subject is hardest for you? \_\_\_\_\_

4. Have you ever failed a subject or repeated a grade?  No  Yes If Yes, what grade or subject? \_\_\_\_\_

5. Are you a Christian? How do you know? \_\_\_\_\_

\_\_\_\_\_

If you are a Christian, how long have you been one? \_\_\_\_\_

6. How frequently do you attend church?  Weekly  Monthly  Occasionally  Other

Where do you attend? \_\_\_\_\_

7. Do you attend Sunday School regularly?  Yes  No

8. Does your church have a youth group?  Yes  No Are you a member of the group?  Yes  No

9. What activities are you involved in at church? \_\_\_\_\_

\_\_\_\_\_

10. What are your interests and hobbies? \_\_\_\_\_

\_\_\_\_\_

11. What radio stations do you listen to? \_\_\_\_\_

12. How many hours do you spend watching TV daily? \_\_\_\_\_

13. How often do you go to the movies? \_\_\_\_\_

14. Name the last three movies you saw:

a. \_\_\_\_\_

b. \_\_\_\_\_

c. \_\_\_\_\_

15. Do you have a job after school or on weekends?  No  Yes If yes, what is it? \_\_\_\_\_

16. Do you know any current students here at Harrisburg Christian School?  No  Yes

If yes, who? \_\_\_\_\_

17. Do you use e-mail, instant messaging or surf the net?  No  Yes

What is your e-mail address? \_\_\_\_\_

Do you host a blog?  No  Yes If yes, what is your address? \_\_\_\_\_

18. Have you ever used:

Tobacco?  No  Yes

Drugs?  No  Yes

Alcoholic beverages?  No  Yes

Have you ever been in trouble with the police?  No  Yes

Had a court record?  No  Yes

If yes to any of the above, please explain:

\_\_\_\_\_  
\_\_\_\_\_

19. Are you willing to abide by the rules and standards of Harrisburg Christian School in respect to academic commitment and effort, Christian character and witness, Christian conduct and attitude, and grooming and dress code?  Yes  No

20. Read the following statement, then sign your name and include the date that you signed it. Your signature below certifies that you have answered the questions on this application honestly and completely and have not held back information the Admissions Committee ought to know about you.

**I, the undersigned, hereby give my wholehearted, unreserved cooperation and support to the Harrisburg Christian School and its Administration. I fully realize that attendance at HCS is a privilege and not a right, and that my privilege to attend may be terminated at any time by the Board if I do not conduct myself as a Christian. I promise to support and cooperate with the school by my presence at all required events. Also, by my signature, I promise to refrain from smoking, drinking, using drugs, gambling, critical and uncooperative attitudes, fighting, profanity, stealing and inappropriate sexual language or behavior.**

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date Signed

**HARRISBURG CHRISTIAN SCHOOL  
NEW STUDENT REFERENCE FORM**

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**Section I to be completed by the family.**

- I. Student's Name: \_\_\_\_\_
- Sex: \_\_\_\_\_ Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Age: \_\_\_\_\_
- Home Phone: \_\_\_\_\_ Grade applying for: \_\_\_\_\_
- Parent/Guardian: \_\_\_\_\_
- Address: \_\_\_\_\_

**Section II to be completed by a former classroom teacher of the applying student.**

- II. Harrisburg Christian School requires that a personal reference be done on all students (grades 1-12) who apply for admission to its program. The above student has applied for admission to our school. We would, therefore, appreciate your candid evaluation of the student's ability to succeed in a progressive academic setting with a Christ-centered philosophy of education. Please send the completed form to the Admissions Office. Thank you for your cooperation.

*Please note that the student's application will not be processed until this form has been completed and returned to us.*

1. How long have you known the student? \_\_\_\_\_
2. In what capacity have you known this student? \_\_\_\_\_  
\_\_\_\_\_
3. Please comment on parent cooperation and involvement in the discipline of the child: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. What are the child's strengths? \_\_\_\_\_  
\_\_\_\_\_
5. Are there significant weaknesses or problems we should be aware of? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Student's Name: \_\_\_\_\_

Please rate the following by placing a check in the appropriate boxes:

	Strongly Agree	Agree	Somewhat Agree	Somewhat Disagree	Disagree	Strongly Disagree
<b>SOCIAL DEVELOPMENT</b>						
Is cooperative						
Is imaginative						
Has the capacity to lead						
Has the capacity to follow						
Is accepting of authority						
Works well independently						
Accepts correction						
Is spiritually sensitive						
<b>ACADEMIC SKILLS</b>						
Is attentive						
Contributes to discussions						
Follows directions						
Works cooperatively						
Completes tasks						
Can focus on one task						
Expresses thoughts well						
Uses proper grammar						

Any additional comments: \_\_\_\_\_

Would you recommend this child for admission to Harrisburg Christian School?  Yes  No

Respondent's Name: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Address: \_\_\_\_\_

May we call you about this student?  Yes  No Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Thank you for taking the time to complete this form.*

**Please return it to: Harrisburg Christian School, 2000 Blue Mountain Parkway, Harrisburg, PA 17112**

FAX: 717.545.9370

Revised 3/11



2000 Blue Mountain Parkway, Harrisburg, PA 17112  
Tel: 717.545.3728 Fax: 717.545.9370 Website: [www.harrisburgchristian.com](http://www.harrisburgchristian.com)

Dear Pastor,

Harrisburg Christian School's mission is to have students' hearts straightened by Jesus Christ, students' minds sharpened through academic challenge, and the lives of its students aimed at God's purpose (Psalm 127). We accomplish this mission by observing a philosophy that defines our ministry in such a way that we "know our place." This means that we respect God's placement of children into families first. This recognizes the parents' first responsibility to "train up" a child. It also acknowledges that God puts Christian families into Bible-preaching churches under the spiritual authority of a pastor. The place of Harrisburg Christian School in the life of a child comes after these two primary influences. Family training and the teaching of the church produce a solid foundation on which Harrisburg Christian School helps to build each young life.

The family listed on the reverse side is applying for admission to our school. Your understanding of the family, its place of progress in faith, and any particular information about its special needs will be very helpful to our Admissions Committee. Harrisburg Christian School is a school committed to the inerrant Word of God and the all sufficient work of Christ at Calvary. We desire that families maintain active involvement with a local church that supports the school's Statement of Faith, which is included below.

Thank you for your assistance to us and to this family. Please submit the Pastor's Recommendation form directly to Harrisburg Christian School.

In His Service,

A handwritten signature in black ink that reads "Philip G. Puleo". The signature is written in a cursive style.

Philip G. Puleo  
Headmaster

#### **HARRISBURG CHRISTIAN SCHOOL STATEMENT OF FAITH:**

- ◆ We believe that there is one God, eternally existent in three persons; Father, Son, and Holy Spirit.
- ◆ We believe that the Bible is the inspired, the only infallible authoritative Word of God.
- ◆ We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father and His personal return in power and glory.
- ◆ We believe that for salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely essential.
- ◆ We believe in the resurrection of both the saved and the lost, they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.
- ◆ We believe in the spiritual unity of the believers in our Lord Jesus Christ.
- ◆ We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.

## PASTOR'S RECOMMENDATION

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After you have completed Part I, please give this to your Pastor to complete and mail directly to Harrisburg Christian School.

I. Family Name: \_\_\_\_\_

Family Address: \_\_\_\_\_

Names of children applying to HCS:

1. \_\_\_\_\_ 2. \_\_\_\_\_  
3. \_\_\_\_\_ 4. \_\_\_\_\_

### II. To be completed by the Pastor.

Describe the family's church attendance:

- Regular (3-4 times per month)       Irregular (1-2 times per month)       Seldom

Church membership of parents:  Both Parents    Father    Mother    Neither Parent

Is the family active in your church beyond Sunday attendance?  Yes    No

If yes, please explain: \_\_\_\_\_

Are the children active in the youth program of the church?  Yes    No

Do you consider the children open to spiritual instruction?  Yes    No

What is your understanding of this family's relationship to God?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Are there any concerns that should be known by the school, which could either positively or negatively influence the decision of the Admissions Committee?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you recommend this family for admission to Harrisburg Christian School?  Yes    No

Pastor's Signature: \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

Church Name: \_\_\_\_\_ Church Phone: \_\_\_\_\_

Church Address: \_\_\_\_\_

*Thank you for taking the time to complete this form.*

**Please return to: Harrisburg Christian School, 2000 Blue Mountain Parkway, Harrisburg, PA 17112**

FAX: 717.545.9370

## Harrisburg Christian School TUITION, FEES, AND TUITION ASSISTANCE

### **Tuition:**

- ◆ Tuition is paid monthly with the first payment due on July 1st prior to the beginning of the school year, with the last payment due on June 1<sup>st</sup> just before the close of the year.
- ◆ All new families must pay their tuition via electronic funds transfer (EFT).
- ◆ Please note that tuition may be paid in full via check and receive a 2% discount. Tuition may also be paid in full via credit card with no 2% discount.
- ◆ Tuition payments are due on the first of the month. All late payments are assessed a 5% late fee. If tuition is 30 days past due, a letter will be sent to the parent(s)/guardian(s) requesting payment of the late tuition. If tuition is 60 days past due then a letter is sent to the parent(s)/guardian(s) stating that their child(ren) will not be permitted to attend school until the situation is remedied. Parents and guardians are reminded that their children are subject to state compulsory attendance laws despite their exclusion from school due to nonpayment of tuition. If Harrisburg Christian School is required to file judgment to receive payment of past due tuition, it will be the responsibility of the family in arrears to pay all legal costs.
- ◆ **Please note the “early withdrawal fee” in the fee section of this document.**

### **Tuition Assistance:**

- ◆ Tuition assistance grants are available through HCS as well as outside organizations. These are grants and not loans. HCS tuition assistance is distributed based on need and availability of funds. Need is determined through a confidential application to *Independent School Management (ISM/FAST)*. FAST applications for tuition assistance from HCS must be applied for during the application process via the HCS website, [www.harrisburgchristian.com](http://www.harrisburgchristian.com). Click on the 'FAST' icon on the HCS website home page and follow the instructions. Tuition assistance grants must be applied for each year.
- ◆ Since HCS tuition assistance is provided through budgeted, fundraised, and donated monies, it is the policy of HCS only to consider an application for HCS tuition assistance after the family has applied to all outside tuition assistance organizations specified by the school for which they qualify. Tuition assistance funds are provided on a first come-first served basis and are awarded on the basis of family need and availability of funds.
- ◆ Parents may be asked to apply for scholarships through organizations funded by eligible corporations. Any grants will help pay for tuition assistance grants given by HCS.

## Harrisburg Christian School TUITION, FEES, AND TUITION ASSISTANCE

### Fees:

- ◆ **Application Fee:** This application processing fee is charged for each new student that seeks enrollment at HCS.
- ◆ **Registration Fee:** This fee is a non-refundable fee payable upon the registration of each and every student.
- ◆ **Late Pickup Fee:** If your child(ren) is not scheduled to ride the bus and if they are not picked up by 3:30 p.m., the child(ren) will go to the Extended Care Program for that day and parents will be assessed the set Extended Care fee. All transportation and pick-up arrangements must be clearly communicated to the school staff.
- ◆ **Challenge Program Fee:** This fee is charged to a family of a student that is accepted into this enrichment program.
- ◆ **Early Withdrawal Fee:** When a student withdraws after registering for the school year an early withdrawal fee is assessed. While a student might leave the school for unavoidable reasons (illness, job transfer, etc.) the school continues to bear the costs of the student with no tuition income. Families must pay one month's tuition, in addition to all tuition expenses.

**Withdrawal prior to July 1st** - Withdrawal fee is one month's tuition (registration fee is not refundable).

**Withdrawal prior to August 1st** - Withdrawal fee is one month's tuition plus the tuition payment for the month of July (registration fee is not refundable).

**Withdrawal prior to September 1st** - Withdrawal fee is one month's tuition plus the tuition payments for the months of July and August (registration fee is not refundable).

**Withdrawal during the school year** - Withdrawal fee is one month's tuition plus the tuition up to and including the month in which the student leaves (registration fee is not refundable).

## Harrisburg Christian School PARENT/GUARDIAN RESPONSIBILITIES

Harrisburg Christian School (HCS) parents/guardians agree to the following:

- ◆ To seek God's help through prayer on behalf of the ministry on a regular, consistent basis.
- ◆ To lend practical help in areas of service for the school.
- ◆ To seek unity of the believers, especially when offense is taken by following the guidelines found in Matthew 18:15-20.
- ◆ To attend all regular Association meetings (three per year) in order to stay informed of the school activities and procedures, and to be actively functioning in the school.
- ◆ To understand and follow the financial policies of the Association, including the responsibility of promptly paying tuition for your children.
- ◆ To support and work in the school's fundraising programs to help offset the gap between tuition and the total cost of operating the school. Parents electing not to fundraise will pay a higher tuition for their child(ren).
- ◆ To support the school financially through tax deductible gifts when possible.
- ◆ To adhere to and follow the regulations that are found in the Parent/Student Handbook.
- ◆ To understand that parents are responsible for any visual, dental, or medical attention and/or insurance needed by their children while they are in attendance at Harrisburg Christian School.
- ◆ To supply written proof of necessary immunizations and proof of age at registration.
- ◆ To give the school administration and teachers full discretion in regard to student discipline while your children are under their authority within the stated policies of the school.
- ◆ To understand that families involved at HCS on any level are expected to maintain a pure testimony in all that they do, including attitudes and behavior at school and elsewhere.
- ◆ To refrain from bringing HCS to court to resolve disputes. Families will pursue Christian mediation or arbitration to resolve disputes when needed.

## Harrisburg Christian School STATEMENT OF FAITH

- ◆ We believe that there is one God, eternally existent in three persons; Father, Son, and Holy Spirit.
- ◆ We believe that the Bible is the inspired, the only infallible authoritative Word of God.
- ◆ We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father and His personal return in power and glory.
- ◆ We believe that for salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely essential.
- ◆ We believe in the resurrection of both the saved and the lost, they that are saved unto the resurrection of life, and they that are lost unto the resurrection of damnation.
- ◆ We believe in the spiritual unity of the believers in our Lord Jesus Christ.
- ◆ We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.

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## *OUR VISION*

Harrisburg Christian School is an extraordinary community that educates future leaders in an innovative academic environment to explore their God-given design, excel in life and learning, and engage their world for Christ.



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